



DSAR Committee Meeting 3rd October 2013

Start time: 1900hrs. Finished time: 2115 hrs

Meeting Minutes

Attendees: Daniel Mawer, Jim Newman, Stan Hathaway, Mike Smalley, Justin Harrington, Andy Dickson, Adam Gell, Richard Walters

Apologies: Mo Ayling,

Justin opened the meeting

Minutes from last meeting were not available for checking. Jim suggested that there only items for actions from the AGM.

Updates from officers. Suggest that we have updates from some of the officers for example treasurer and membership secretary.

Jim advised that he doesn't yet have online access to the bank details.

ACTION: Colin Webster to be removed from account . Add Dan. Jim to get online access to account arranged.

Stan advised that he now has access to the website and will report once he has had a chance to view all the details. Stan receives an e-mail once new members have been paid. Richard gets the PayPal details and then knows the details.

Richard advised since August 11 new members. 9 already assessed last 2 will be assessed Saturday by Dan.

Future committee meetings. Justin advises that it is often difficult to organise meetings. Can we put details into diaries now. Wednesday's are good for all other than Jim. Idea is to be the first Wednesday of each quarter. Next meeting to be 8th January then first Wednesday of each 3rd month. Starting at 7pm at Crown Medical Centre or SRS Offices. April, July, October.

Dan asked that all agenda items be made ready at least 1 week before the meeting. Dan will send out invitations for agenda items 3 weeks before each meeting.

Website. Justin would like to thank you to Jim for getting the website up and running since the AGM. Functionality is very good. Justin got quote of £1200 for a new site.

Jim. We now have a membership section that holds detailed information. Jim provided a list of them. List can be added to by Richard and Stan if they feel that they require further information. Jim has shown Stan how it works and will show Richard how to use the new functions.

Mailing list users. Dan and Andy added. Richard to be added.

Events. Andy and Dan can add events. Andy requested that he has an events@dsar.co.uk email address to send out details.

ACTION Jim to set up email addresses for tutors. **Completed**

Imminent changes to create shop once Mo passes details to Jim. Home page to be tidied up. Image galleries to be created and some automated functions to remind members of critical dates.

Richard asked do we want any help with the website? Jim suggests that he speaks to the offerers of help to see what they are capable of. Justin suggests that Jim asks for help in the areas that he wants help. Gary Clarke has been assisting Jim and is able to provide some level of support. Assistance with layout and design would be useful. Don't want out of date content on the site. Andy would like to see a 'who are we' section. To be listed are the President, Chairman and training officer.

Dan asked can we have new posts marked on forum? Jim advised it is difficult and may not be possible with current module. Mike suggested that we look and see what happens over the next three months and see if we need to make any significant changes.

Only have 2gb of storage for site. Any videos to be uploaded to YouTube and then linked to website.

ACTION. Jim will give details of viral video clips to Adam to see if we can do something similar. **Completed**

Justin suggests that we might organise track day or off road training day. Could be good for video clips. Richard wants new front page for website.

ACTION. Richard to talk to new members wife too see what she can do.

ACTION. Dan to send constitution to Jim for inclusion on the site in PDF format. **Completed**

Andy Dickson has emailed some ideas that he and Stan have discussed. Andy is the events coordinator.

Andy: most of the ideas are obvious. Have been concentrating on next year's program. Would like input into what the group think it needs. Do we have once a month training rides. These are the meat of the training. Do we want to shift the rides around, not always a Sunday. Could do mid-week training sessions. Needs leaders and sweepers list on members attributes.

ACTION. JIM TO PUT ATTRIBUTE SO ANDY CAN MAIL SHOT LEADERS AND SWEEPERS. **Completed**

We need to see a mixture of rides throughout the year. Breakfast rides, fish and chip supper rides. Track days, tour dates, off road days. Andy will upload some details onto the website in the next few days and then look to get a program together for next year. January event that can be attended on bike or in a car.

Jim suggests that on the events Calendar we colour code events. Andy to provide Jim with colour ideas. **Completed**

Justin keen not to micromanage everything, officers should be able to arrange events.

Training rides got into the habit of being very long, we didn't attend many external events as a group. Suggest that Andy moves forwards with organising the events.

Mike suggests that training committee meet to provide input into the events.

ACTION. Dan to arrange meeting of training committee.

Adam concerned that training rides tend to start and finish in Taunton. Andy confirms that Actually Taunton is central but should we vary it. Richard / Jim votes for varying it but Jim points out not comfortable to lead rides on roads he doesn't know.

Dan to look at makeup of training committee, suggested by Justin that Mike, Jim and Richard are at least part of it.

Justin raised concerns. Have loads of kit ideal for attending bike nights and yet we have not been to any. Should we attend any none or selected few, what is achievable?

Hunters lodge mentioned and Jim advised that he had negative response from the audience having been there before, not sure. Re-iterate that there are Paignton, Burnham, Glastonbury, Weston bike nights. Justin suggests what and when we attend will require some organisation etc, at least 3 people so some considerable organisation required. CVAM go regularly, how do they do it? Richard suggests perhaps we ask those at ride outs for help.

How many will we attend?

How many new members can we cope with?

Discussion around this Justin suggests we can afford to take risk of encouraging 2) whatever numbers and that new members will become new tutors.

Jim, I think we should be doing them, it will come down to resourcing.

Justin, we ought to concentrate on the peak months. Starting in May, maybe plan for 3 visits to Weston and 3 visits to Paignton. Will require 3 people with car. Andy and Stan to look at logistics of this and by next committee meeting to lead us through logistics and what impact on the group. Feasibility study.

ACTION for Andy and Stan as above.

Bike Safe/Bridging the gap - Justin briefed that he and Dan attended recently, R2A now called bridging the gap format changed, punters go out with Police on Saturday and on Sunday go out with members of advanced riding groups and also ERS instructors. Felt that attendees were from the north, out of our area and that we didn't get a lot out of it for the group.

Stan asked have we got similar in Devon. Advised that Police not supporting this as much and Mike points out Bikesafe is dwindling due to lack of resources or emphasis. Mike suggested perhaps we should be proactive in publicising or promoting. Dan suggest that we could perhaps be more active in encouraging punters to attend.

ACTION for training committee to look at or consider who attends these style events from the group. Mike to get feedback from Ian about the last event and the attendance of Justin and Dan.

Christmas meal. Suggestion from Justin that we just have Christmas dinner rather than trying soon after to organise another get together. Thought that last Christmas meal was very successful and was at Seaton or that way. do people have any strong feelings about a venue. Dan suggested The Merry Harriers, central and close to Devon border. Any objections to trying this pub. Jim suggested that we try as it has just changed hands

ACTION for Dan to do a recce and fed back to Andy. **Completed by Andy**

Decision that we just have to set a date and those that can come will do. decision by committee that Andy should set a date and put on calendar open to partners. Christmas meal theme.

Coming out of general meeting SWOT analysis. Justin said no need to go through every point on form prepared but any thoughts around table for additional things or whether there was anything that we want to build on and add to. opened up to committee.

Stan states that I are should be mandatory for rider lead and sweepers. Advised he has had personal benefits of this and that new joiners should know that we have these skills on any ride outs we arrange.

Dan suggests that the group propose funding for I care courses for those needing it.

ACTION for Dan to send request to SRS for this and submit numbers required.

ACTION for Richard to send message round to tutors who needs or wants training for numbers. Stan suggests as tutors should we do peer assessments amongst ourselves, should we formalise this?

Justin pointed out that we have amongst the group suitably qualified tutor trainers indeed Dan has just passed his advanced tutor training, well done!

Mike points out that there is a programme of tutor training evenings and that one of these could be utilised for a tutor ride out. This was the intention of these evenings to provide the Tutors with on going training.

Jim points out that there is an across the board level of skill and abilities all of which could be very useful, Dan agreed that there are ably qualified tutors who may not wish to obtain further qualifications, but that the group support those who want or need it. the professional elements of what we do.

Justin suggests perhaps we should extend this to pass holders, once test passed some fade away and do not maintain contact with the group.

Jim, Andy and Richard suggest that the events list and perhaps a mail shot to those to encourage attendance on existing events would be the way forward.

Suggestion that pass holder only rides is good but that there are some who do not want to ride out as a group.

Justin, how do we move this forward, Stans idea of a warm caring environment for support tutors. training committee to formalise.

Request from Richard that the tutor training evenings are to be put on the calendar of events
ACTION for Andy.

Mike discussed the options of all advanced motorcycle groups pulling together to work to get the message across to all riders. Merry field 20th October 2013. Relevant members of the group. Involving emergency services as well. Who should the group send and should there be regular meetings. Mike has had several responses all positive.

Can we organise a small group ride for that day to attend. Can DSAR get marquee down and maybe provide bacon/tea/coffee.

Justin suggested that DSAR should put it on the group calendar to see interaction with other like minded groups from 9am onwards. Slow riding on site. Jim suggests two group starts one from Devon one from Somerset. Social ride. Leader and sweeper required. Andy to add event and details to be finalised on forum.

What group members to the round the table? Chairman and secretary. Potential for ride outs. Take marquee? Concerns about wind conditions. Use SRS vehicle to provide tea/coffee facilities.

AOB Richard asked if there are any tutors free. Jim and Dan.

Adam please take leaflets to help distribute. Not having much time to do it.

Meeting closed.